

**G & G Properties**  
1880 N. Willow Ave., C-1  
Cookeville, TN 38501  
Phone 931 526-9030 <> Fax 931 526-9053  
www.gandgprop.com

**30 Day Notice to Vacate**

I/we the undersigned Tenant(s) residing at \_\_\_\_\_, hereby give the  
required 30 day notice to vacate the property on or before \_\_\_\_\_.  
move out date

We have met the term of the Rental Contract (apartment: 10 months; house or duplex: 12 months).

When you have vacated the residence, please bring your keys by our office and leave a forwarding  
address for your security deposit. **G&G Properties is not responsible for any items left in the  
residence after keys are turned in.**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Date: \_\_\_\_\_

**Note: All roommates must sign.**